



STUDENT TRANSFER/ MIGRATION POLICY

CIMS Multan CMC & CDC

CMH Multan Institute of Medical Sciences strives to provide the best environment for its students. To maintain high educational and professional standards, the following rules have been devised for the migration of students, desirous to join CIMS Multan (CMC/ CDC) on a vacant seat:-

1. Migration between two Institutions will only be considered after passing 2nd professional MBBS or 1st professional BDS in line with NUMS policy devised in the light of Article 18 & 19 of PM&DC Medical & Dental Undergraduate Education – Admissions, Curriculum and Conduct Regulation dated 4th June 2021. However, if a student is transferred out of the Medical / Dental College, due to Govt / HEC quota seat, to any other college, after closure of admissions in first year, the college may accept a transfer student as per prescribed procedure.
2. If a student fails professional exams and is academically detained, the seat shall be considered occupied.
3. The college shall at all times publically display any vacant seats available in each year of the program and shall inform PM&DC & NUMS of such vacancy within fourteen days of it falling vacant.
4. The transfer will be allowed only between Institutions recognized by the relevant Regulatory Bodies.
5. There shall be no restriction on transfer from a public to a private college or vice versa; however, the order of preference will be as under:-

Priority – 1 : From NUMS Constituent and Affiliated Colleges to CIMS Multan (due to similar modular curriculum).

Priority – 2 : From Public Sector Colleges to CIMS Multan.

Priority – 3 : From Private Sector Colleges to CIMS Multan.

6. If a W&R seat falls vacant, either W&R Directorate will allow transfer of a W&R student from another NUMS College, or issue a NOC to allow non-W&R students to be considered for transfer against vacant seat.

7. In case, two or more applicants are desirous of transfer against a single seat then merit shall be determined by the admitting college as per following criteria:-

Ser	Category	Total Marks	Marks Obtained	Merit
a.	All previous professional examination(s) marks (%age)	60 (+5 for each Distinction & -5 for each Supplementary)		
b.	NUMS College Applicant	10		
c.	Wards of Army Personnel	10		
d.	Interview	20		
Total		100		

8. In case of a tie, marks of SSC/HSSC or equivalent will be considered.
9. The transfer process must be completed within 2 months of advertisement intimation to the University.
10. The college shall inform NUMS and PM&DC within fifteen days of any transfer IN or OUT.
11. An application for the migration should have to submit by the student himself / herself and not through a nominee or relative.
12. The category of the seat at which the student was admitted to, in relieving institution i.e. open merit, foreign/overseas, PC, MC, Ward of Shuhada or any other category, etc. should be visibly mentioned in his/ her application.

Transfer from a Foreign Colleges

13. As per PM&DC policy, request of a student studying in foreign medical or dental college will be entertained for transfer against vacant seat only subject to having completed at least two years of studies in the foreign college and having qualified for the National Equivalence Board (NEB) Examination conducted by the Authority.
14. A foreign student shall only be allowed to transfer to the same program as the student was enrolled in the foreign college and in the year for which the student has qualified the NEB Exam.

15. To minimize the financial effect and to keep the ratio of quota, the students admitted in a category can only be transferred against the same category as under:-

- a. Medical Cadets (MCs) against MCs.
- b. Paying Cadets (PCs) / Wards of Shuhada against the same category.
- c. Overseas/Dual National against Overseas/Dual National category.
- d. Open Merit / Self-Finance against the same category.
- e. Open Merit against serial a-c above, if vacant.

16. NOC will only be issued after the final approval of President BoGs.

17. In special circumstances, President BoGs may allow migration by permitting relaxation in the rules but not against PM&DC / NUMS policy.

Documents Required for Transfer/ Migration

Transfer request accompanied the following documents will be accepted only against vacant seat in 3rd year MBBS onwards after passing 2nd Professional MBBS Exam and in 2nd year BDS after passing the 1st Professional Exam, will be processed on merit as per PM&DC/NUMS policy:-

- a. NOC / clearance certificate duly signed by the relieving Principal.
- b. NOC from the parent University, in case of Inter-University transfer.
- c. Detailed transcript / academic record/credit hours.
- d. Copies of detailed marks sheets of 1st & 2nd Prof exams and 3rd / 4th Prof exam (if applicable).
- e. Copies of detailed marks sheets of Matric & FSc or equivalent.
- f. Result sheets of all modular / block exams conducted during 1st & 2nd / 3rd / 4th year MBBS/ BDS.
- g. Consolidated attendance record of all previous classes attended at relieving institution.
- h. Discipline record (if any), otherwise conduct certificate by the relieving Principal.
- i. Any other details/ achievements